

SAFE AND SECURE

During event set-up and breakdown

Introduction

To ensure a warm welcome for all our guests, everyone has to be able to work in an environment that is safe and sound. That is why safety and security are such a high priority at RAI Amsterdam. Dutch law stipulates that the halls at RAI Amsterdam are to be regarded as a building site during event set-up and breakdown periods. For that reason, RAI has drawn up a number of safety rules, which must be observed by everyone.

Locations

- All (temporary) halls.
- Ballroom.
- Outside area.
- Other locations where booths are built.

Access

During set-up and breakdown periods RAI Amsterdam is only accessible with a valid set-up and breakdown badge. You can register for one online.

Personal Protective Equipment (PPE)

During the set-up and breakdown periods:

Safety footwear

- Must be worn at all times (not required when setting up the stand).
- Must comply with NEN-EN-ISO 20345 category S3 or higher.
- **Purchase price:** € 24.95 (including free helmet).
- **Rental price:** € 5,- per day (€ 15,- deposit required).

Hard hats

- Must be worn in the halls whenever the red flashing light is on.
- Must comply with NEN-EN 397.
- **Purchase price:** € 7.50.

The safety footwear and hard hats are available from the Hospitality Crew Centre and at P9.

Questions about

- Registering a set-up and breakdown badge? Send an e-mail to security@rai.nl.
- The safety rules during set-up and breakdown of an event? Send an e-mail to safety@rai.nl, or contact your RAI Amsterdam contact person.

All information is available via <http://www.rai.nl/safeworking>.

Check out the Safety Rules on the next page.

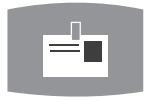


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1. Access

Access with a valid badge only.



2. Safety shoes

Wear safety shoes throughout the construction and dismantling periods.



3. Hard Hats

Wear a hard hat when the red safety signal in the hall is lit.



4. Smoking/Alcohol/Drugs

Smoking and the use of drugs or alcohol are prohibited.



5. Emergency exits

Please keep emergency exits and transport routes clear.



6. Fire extinguishers

Fire extinguishers must be accessible at all times.



7. Working at a height

Safety harness must be worn above 2,5 meters. Maximum working time on a ladder is two hours.



8. Transport

- Maximum speed 5 km/h indoors and 10 km/h outdoors
- Maximum height of the forklift forks is 15cm above the ground.
- Forklifts must not be used to lift persons.
- The use of telephones is prohibited when operating a vehicle.
- Forklifts may be operated by trained staff only.



9. Young people

No access for people below the age of 16 throughout the construction and dismantling periods.



10. Materials and equipment

Only (CE) approved machinery and equipment may be used.



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